

Mobile Food Unit Permit Application

City of Fife
Date
Stamp

Permit Center

5411 23rd St E, Fife, WA
(253) 922-9624

Permit Number(s): _____

Project Name: _____

Proposed Location for Mobile Food Unit _____ Parcel Number _____

Proposed Opening Date _____ Proposed days & hours of operation _____

Description
of Proposed
Service

Applicant/Firm _____ Phone _____

Address _____ City _____ State _____ Zip Code _____

Contact _____ Unit Owner Unit Owner's Agent/Contractor

Email _____ Phone _____

Property Owner (printed) _____

Address _____

City _____ State _____ Zip Code _____

Email _____ Phone _____

Property Owner's Signature _____ Date _____

SUBMITTAL REQUIREMENTS - A Mobile Food Unit permit application is required prior to siting a Mobile Food Unit in the City of Fife.

The City of Fife permits Mobile Food Units in certain City of Fife zoning districts subject to requirements of the City of Fife Municipal Code and applicable zoning district and Fife Municipal Code 19.68.075.

"Mobile Food Unit" is defined as (FMC 19.06.497): A self-contained food service operation, located in a readily movable motorized wheeled or towed vehicle, used to store, prepare, display, or serve food intended for individual portion service. This definition shall not include businesses providing or offering to provide scheduled delivery of food.

Please include the following with your permit application:

1. **Site Plan** - Drawn to scale, showing the entire property, including:
 - a. Location of the Mobile Food Unit, with setbacks and distance from existing buildings and property lines.
 - b. Parking spaces, including the number. (Mobile Food Units shall not occupy required off-street parking spaces necessary to meet the requirements of the uses on the property.)
 - c. Seating areas, not to exceed seating for eight (8) people. Typically, this will be one picnic table with seating on each side of the picnic table.
2. **Mobile Food Unit Checklist** - Mobile Food Units are also subject to specific requirements, in addition to standard requirements of the zoning district. Please complete the attached Mobile Food Unit Checklist to confirm you meet specific Mobile Food Unit requirements and submit with the application.

Applicant: I certify that I have read this application and declare under penalty of perjury that the information contained herein is correct and complete. I agree to comply with all city and county ordinances and state laws relating to mobile food units and hereby authorize representatives of this city to enter upon the above mentioned property for inspection purposes. Furthermore, I agree that any false information shall be grounds to revoke this application and/or permit.

Signature _____ Date _____

MOBILE FOOD UNIT CHECKLIST - *All are required for a complete submittal.*

Please check off each item below and include with your Mobile Food Unit permit application to show that your proposal will comply with the requirements.

- Mobile Food Units shall only be located on private property.
- The Mobile Food Unit vendor shall have written approval from the property owner. (Property Owner needs to sign the permit application form.)
- There shall be no more than two (2) Mobile Food Units on a property at any one time. (NOTE: Each Mobile Food Unit requires a separate permit application.)
- No free-standing signage shall be permitted, except that one (1) A-Board Sign not exceeding nine (9) square feet in area shall be permitted. The A-Board Sign shall be placed within 20 feet of the Mobile Food Unit.
- Outdoor seating areas associated with Mobile Food Units are permitted, provided that seating capacity does not exceed eight (8) persons.
- Hours of operation shall be limited to 6:00 a.m. - 9:00 p.m.
- Mobile Food Units:
 - shall not occupy required off-street parking spaces necessary to meet the requirements of the uses on the property;
 - shall not park on landscaped areas; and
 - shall not obstruct required loading, circulation, or fire access.
- The siting of the Mobile Food Unit shall not allow for pedestrians to stand in the public right-of-way.
- Properties with Mobile Food Units shall be located at least 100 feet from the following zoning districts: Single Family Residential, Small Lot Residential, Medium Density Residential, High Density Residential, Neighborhood Residential and Neighborhood Commercial. The distance shall be measured from the nearest point of the property line upon which the Mobile Food Unit is located to the nearest point of the property line of the applicable zoning district.
- The Mobile Food Unit operator shall comply with all applicable Tacoma-Pierce County Health Department rules. (NOTE: The City of Fife's regulations are not intended to supersede requirements of the Tacoma-Pierce County Health Department or any other agency with oversight over the operation of Mobile Food Units.)
- Restroom facilities shall meet minimum requirements set forth by the Tacoma-Pierce County Health Department.
- Portable toilets shall not be allowed.
- Mobile Food Units shall maintain a minimum 20 feet setback from all other building structures.
- Amplified music or loudspeakers shall only be permitted between 10:00 a.m. and 6:00 p.m. The operation shall comply with the provisions of the City of Fife noise regulations.
- A City of Fife Business License shall be required prior to operating the Mobile Food Unit.